

COMMERCIAL BUILDING PERMIT APPLICATION

Douglas County Community Development COMMERCIAL BUILDING PERMIT APPLICATION				Permit No.: Submittal Date:	Permit Type:
Assessor's Parcel #		Proposed Construction Description			
Jobsite Street Address				FLOOD ZONE DESIGNATION	
Owner	Owner's Name			Phone Number	
	Mailing Address				
	City	State		Zip Code	
Applicant	Applicant's Name			Phone Number	
	Mailing Address				
	City	State		Zip Code	
Engineer	Engineer or Architect's Name			Nevada License Number	
	Mailing Address			Phone Number	
	City	State		Zip Code	
Contractor	Contractor's Name			Nevada License #/Limit Amount**	
	Mailing Address			Phone Number	
	City	State		Zip Code	
<p>I will save, indemnify, and keep harmless the COUNTY OF DOUGLAS, its officers, employees, and agents against all liabilities, judgments, costs, and expenses which may accrue against them in consequence of the granting of this permit, inspections, or use of any on-site or off-site improvements placed by virtue hereof, and will in all things strictly comply with all applicable rules, ordinances, and laws. Signature constitutes an attestation by the owner that application complies with all covenants, conditions, and restrictions.</p>					
Applicant's Signature			Date:		
Sewer/Water	PROJECT LOCATION				
	Town of:		Water Service Area:		
	General Improvement District:		Sewer Service Area:		
Estimated Valuation of Structure \$			Engineer's Est. Cost of Site Improvements \$		
FOR OFFICE USE ONLY	Deposit Amt.:	Receipt No.:	BUILDING PERMIT FEES		ENGINEERING PERMIT FEES
	Taken In By:	Occupancy:	Valuation (Check Limit):		S.I. Valuation:
	Construction Type:	Occupancy Load:	Permit Fee:		Design Review Fee:
	Sprinklered: Yes/No	A/C: Yes/No	Square Footage:	Plan Check Fee:	Permit Fee:
	COMMENTS:		Transportation Fee:	Other (Specify):	
			Other (Specify):	Other (Specify):	
			TOTAL FEES:	TOTAL FEES:	

APPLICATION SUBMITTAL REQUIREMENTS FOR COMMERCIAL PLANS

2 complete sets of plans (including Civil Plans) plus 4 complete sets of Civil Plans. If connecting to a Douglas County Utility system please refer to Douglas County Utilities Application for Water and/or Sewer Service. Cover pages shall indicate design/code analysis. Each page of each set must be wet stamped and signed by the designing professional and shall include, as a minimum, the following:

1. **Design Review Letter of Approval**, where applicable. Plans must reflect changes as modified by the Conditions of Approval;
2. **TRPA Approval Stamps** on plans for projects located within the Tahoe Basin;
3. **Plot Plan** showing, at a minimum, lot size, building setbacks, any easements, existing and proposed structures, north arrow and scale used; or **Civil Plan** prepared by a registered design professional meeting the requirements of the Douglas County Design Criteria as revised on July 1, 2005;
4. **Design/Code Criteria** providing construction type, occupancy type(s), occupancy load, building limitations, square footage, and required separations;
5. **Building Elevations** showing height, number of stories and any roof-top mechanical equipment with screening details;
6. **Foundation Plan** with foundation details. When applicable, illustrate flood zone requirements;
7. **Floor Plans** showing allowable floor area and use of areas;
8. **Roof Plan** (If trusses, provide truss calculations with wet stamps). The Architect or Engineer of record shall indicate their approval by wet signing both sets of roof truss calculations and drawings;
9. **Framing Plans** showing framing, electrical and mechanical details, and framing cross section;
10. **Structural Calculations**, wet stamped and based on current Douglas County adopted codes;
11. **Heat Loss Calculations** if building is to be heated, according to current Energy Code (COMCheck);
12. **Landscape and Irrigation Plans** prepared and stamped by: a) a licensed landscape architect; b) a licensed landscape contractor; c) a registered architect; or d) a licensed civil engineer, when applicable;
13. **Soils/Geologic Report**: 2 soils/geologic reports which addresses the respective construction issues pertinent to the project stamped and signed by a Professional Geotechnical Engineer;
14. **Drainage Report**: One original wet stamped and signed final drainage study;
15. **Engineer's Estimated Cost of Site Improvement**: 1 only.

Evidence of formal approval or a written receipt from the applicable **sewer and water** purveyor indicating payment of all sewer and water fees must be submitted prior to permit issuance.

PURSUANT TO TITLE 20 OF DOUGLAS COUNTY CODE Section 20.820.030B

All plans, specifications, reports and other documents prepared by a registered professional must be stamped or sealed and wet signed in accordance with Title 20 and state law. The architect or engineer of record shall take responsibility for all architectural components and must wet stamp and sign all associated plans.

Two (2) complete sets of plans must also be submitted to the applicable Fire District prior to or concurrently with the Building Permit application. **All Fire Dept. fees must be paid and approval obtained prior to issuance of the Building Permit.**

***All Architects, Engineers, and Contractors shall be licensed in the
STATE OF NEVADA***